

Alabama Plein Air Artists (APAA) Leadership Team Guidelines

Purpose and Mission: The APAA Leadership Team (hereafter referred to as “the Team”) was established to perform the duties, responsibilities, and provide the leadership necessary to maintain APAA as an organization and to fulfill its mission: The Mission of the APAA is to inform, encourage, and inspire through the practice and discipline of plein air painting by providing opportunities for the same.

Team Duties: Team members are volunteers from APAA membership in good standing. They will perform their duties honestly, in a timely manner, and in good faith. The Team will consist of at least three but not more than seven members. Members will share the positions of responsibility when the Team is less than seven.

Positions of Responsibility:

Paint-Out Liaison will be the point of contact for member hosts/plein air events

Membership Secretary will maintain membership list, keep paint out participation lists and send out new member packets

Treasurer will handle accounting of membership fees and get approvals for dispersals or payments

Corresponding Secretary will provide email correspondence on behalf of APAA and send notices and information to the membership at large

Secretary/Historian will record minutes of meetings, keep records of decisions made via email voting as well as keep a historical record of APAA paint outs and events (calendar)

Social Media Secretary will make official posts to APAA social media pages, monitor posts from members for compliance as well as delete any inappropriate comments

Webmaster (a technical position) develops and maintains the website

Team Member Length of Service: Team members shall serve for a two-year term with the option to renew for another two years. The team positions shall be filled and announced by December 15 for the upcoming two-year term, the first of which commences on January 1, 2020. They may have the option to serve an additional term in a different duty, if that vacancy cannot be filled with a new volunteer. Webmaster, because of the technical skills required, will be an automatic renewal for as long as the volunteer is willing and able to perform in that position.

Committee(s): The Team may appoint members to serve on a committee for as long as the committee is needed.

Meetings: The Team shall meet at least one time per year “regular meeting”. The agenda, time, and place shall be agreed upon by the Team. Voting on issues at other times may be done using Email. Issues passed by electronic vote must be recorded by historian and incorporated into the minutes of the next regular meeting.

APAA Costs/Expenses: The Leadership Team or Committee members will receive no monetary compensation but are entitled to reimbursement for costs and expenses incurred in connection with APAA business. Reimbursement must be approved in advance by the APAA Leadership Team.

Vacancy: The Team may fill a vacancy caused by any reason, for the remainder of the unexpired term.

Resignation/Removal: A Leadership Team or Committee member may resign at any time by giving written notice to the Leadership Team. Team/Committee member may be terminated for any of the following reasons: failure to follow APAA policies, failure to perform assigned duties, or misrepresentation of APAA to the broader community. His or Her responsibilities and privileges will be revoked by either a two-thirds majority vote of the Leadership Team, or a signed petition from 25 percent of APAA membership. Action may extend to revoking APAA membership.